

**grants, innovation and product development**

**SAMRC PROPOSAL TEMPLATE**

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| **SECTION 1: Summary Proposal Information**  |

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| --- | --- |
| **Project Title** |  |
| **Research Area** | *Priority area of RFA where applicable* |
| **Requested Funding** | *Insert total budget amount in ZAR* |
| **Intended Start** | *Month and year: January 2025-March 2025* |
| **Intended Duration** | *X years*  |
| **South African Principal Investigator (Main Applicant)** |
|  **Title First Name Surname** |  |
|  **ID Number** |  |
|  **Organization** |  |
|  **Organization Address**  |  |
|  **PI E-mail Address** |  |
|  **PI Telephone Number** |  |
|  **PI Gender** | Male / Female |
|  **PI Ethnic Group** | African / Coloured / Indian / White / Other (please specify) |
| **South African / African Co-applicant(s) / Co-investigator(s)** |
| **Title First Name Surname****Institution** |  |
| **Demographic Details of Co-investigators** | **Name:****Gender:** Male / Female**Ethnic Group:** African / Coloured / Indian / White / Other (please specify)**Name:****Gender:** Male / Female**Ethnic Group:** African / Coloured / Indian / White / Other (please specify) |
| **United Kingdom PI** |
| **Department/Division/Institution** |  |
|  **Title First Name Surname** |  |
|  **E-mail Address** |  |

\*Note that Co-applicants/Co-investigators are investigators that are also applying for funding from the SAMRC as part of this application. Other collaborators and project team members not applying for funding directly from the SAMRC should be listed under 2.4.

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| **SECTION 2: Scientific Details** |

**2.1 Project summary**

*(Please include only a short non-confidential summary of the proposed work and outcomes. The summary must clearly indicate how the priority area(s) of the RFA is/are addressed.)*

*Maximum 1 page*

**2.2 Overview of the relevant background literature and the applicant’s own research/experience relevant to the project**

*(Please include background, significance and local relevance. State the research question and hypotheses. Please include primary and secondary objectives. Please include all relevant data generated to date to support and justify the proposed project and describe the current stage of development.)*

**2.3 Detailed Research Plan**

**2.3.1 Goals, objectives, activities and methodology**

*(Please include sufficient detail to enable reviewers to assess the technical merit of the project, including sample sizes, methods and approaches. Please provide details of data management systems/processes, including measures to respect personally identifiable or sensitive information. Please include details of how and when Ethical Approval will be obtained. If you have any animal related studies please contact us for specific guidelines from funders.)*

**2.3.2 Intellectual Property (IP)**

*(Discuss the IP position relevant to the project, including any known or potential IP restrictions that may impact on the project.)*

*Maximum ½ page*

**2.3.3 Milestones and Deliverables**

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| **Milestone 1:** *(Include a short description/title of the milestone here)* |
| Key Tasks | Duration (Start-End Date) | Deliverable(s)\* | Responsible PI |
|  |  |  |  |
| **Milestone 2:** *(Include a short description/title of the milestone here)* |  |
| Key Tasks | Duration (Start-End Date) | Deliverable(s)\* | Responsible PI |
|  |  |  |  |
| **Milestone 3:** *(Include a short description/title of the milestone here)* |
| Key Tasks | Duration (Start-End Date) | Deliverable(s)\* | Responsible PI |
|  |  |  |  |
| **Milestone 4:** *(Include a short description/title of the milestone here)* |
| Key Tasks | Duration (Start-End Date) | Deliverable(s)\* | Responsible PI |
|  |  |  |  |
| **Milestone 5:** *(Include a short description/title of the milestone here)* |
| Key Tasks | Duration (Start-End Date) | Deliverable(s)\* | Responsible PI |
|  |  |  |  |

\*Please include scientific/product development deliverables here and not publications, presentations or personnel capacity development.

**2.4 Project Team**

*(Please complete the table below and include all co-applicants/co-investigators as well as senior project team members and collaborators that are involved in the project but not necessarily applying for funding directly from the SAMRC. Please describe the nature and benefits of the collaborations and how these will enhance the project and outcomes and the suitability and qualifications of the investigator and co-investigators to lead the project.)*

 **South African Team**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name and Surname** | **Institution** | **Role in Project** | **Funding required (Yes/No)** |
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**United Kingdom Team**

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| --- | --- | --- | --- |
| **Name and Surname** | **Institution** | **Role in Project** | **Funding required (Yes/No)** |
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 **African (non-SA) Team (where applicable)**

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| --- | --- | --- | --- |
| **Name and Surname** | **Institution** | **Role in Project** | **Funding required (Yes/No)** |
|  |  |  |  |
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**2.5 Available Infrastructure**

*(Please describe the infrastructure directly available to the applicants and relevant to the project.)*

*Maximum 1 page*

**2.6 Expected Outputs, Outcomes and Impact**

*(Please include any potential capacity development, IP and new products, practices and/or solutions that may result from the project as well as benefits that may accrue to South Africa and other LMICs. Include details on how post-graduate students, early-career and previously disadvantaged researchers and/or historically resource-poor institutions will be capacitated through the project.)*

*Maximum ½ page*

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| **SECTION 3: Funding** |

**3.1 Summary Budget**

Please provide a detailed yearly summary budget in the attached excel spreadsheet.

(*Include only summary information for the full project in the table below in ZAR)*

**SA PI Budget (in ZAR)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Budget Item** | **Year 1** | **Year 2** | **Year 3** |
| **Personnel Costs** |  |  |  |
| **Laboratory Costs** |  |  |  |
| **Travel Costs** |  |  |  |
| **Other Direct Costs** |  |  |  |
| **Equipment / Capital Costs** |  |  |  |
| **Total Direct Costs** |  |  |  |
| **Indirect Costs**  |  |  |  |
| **Total Annual Costs** |  |  |  |
| **Total Project Budget** |  |

**UK PI budget (in ZAR)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Budget Item** | **Year 1** | **Year 2** | **Year 3** |
| **DI - Staff** |  |  |  |
| **DI - Equipment** |  |  |  |
| **DI - Other Costs** |  |  |  |
| **DI – Travel and Subsistence** |  |  |  |
| **DA - Investigators** |  |  |  |
| **DA - Estate Costs** |  |  |  |
| **DA - Other Directly Allocated** |  |  |  |
| **Indirect – Indirect Costs** |  |  |  |
| **Total Annual Costs** |  |  |  |
| **Total Project Budget** |  |

**SA and UK PI budgets (combined total (in ZAR)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Total SA and UK (ZAR)** | **Year 1** | **Year 2** | **Year 3** |
| **Total Annual Costs** |  |  |  |
| **Total Project Budget** |  |

**3.2 Budget Motivation**

*(Please provide a motivation for the budgeted personnel and other costs.)*

**3.3 Funds Requested and/or Received**

*(Please provide details of any other funding applied for and/or received for this project or parts thereof and/or any contributions from the host organization or collaborators.)*

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| **SECTION 4: Certification by Applicant and Organization** |

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| **I herewith declare that to the best of my knowledge*** **the work outlined in this proposal is my own original work and that the inputs, contributions and the work of others have been appropriately acknowledged where relevant;**
* **all co-investigators and collaborators listed in the proposal are aware of this proposal and have agreed to their inclusion herein;**
* **I have undertaken due diligence to ensure that the work proposed has not been done elsewhere in a manner identical to or having an identical process and outcome as that which I propose to do;**
* **I have permission from the Department/Division/Directorate/Faculty to undertake the proposed work within the precincts of said entity and will have access to all required facilities and other forms of support;**
* **the work will be undertaken strictly according to accepted ethical and professional research practice, within the provisions and regulations of my host institution and any other applicable national or international prescriptions;**
* **the information provided in this proposal is true, correct and accurate and I understand and accept that the SAMRC reserves the right to cancel any grant awarded on the basis of false or inaccurate information;**

**I accept that the SAMRC reserves the right to reject incomplete, inappropriate or inadequate proposals/applications.****I acknowledge and agree to the sharing and use by the SAMRC of my personal information provided in this proposal for the purpose of evaluating the research proposal for funding as set forth in the RFA document.** **Full name of principal investigator (print)…………………………………………………………………………………………****Signature………………………………………………………… Date……………….……………………** |
| **Institutional approval** |
| **This is to certify that this research proposal (tick applicable box)**

|  |  |
| --- | --- |
|  | **Reference no., date or comment** |
| **Has been approved by the applicable research committee or authorized structure** | **YES** | **NO** |  |
| **Is hereby approved for submission to the SAMRC for funding** | **YES** | **NO** |  |
|  |
| **Name of authorizing official** |  |
| **Designation of authorizing official** |  |
| **Signature of authorizing official** |  |
| **Date of authorization** |  |

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**Supporting documents**

* Full proposal including institutional approval signed by the SA PI and institutional authority
* Full budget in Excel template
* CVs of SA PI, UK PI and key collaborators (Key collaborators’ CVs combined for upload)
* Additional Annex 1: Ethics, Genetic and Biological Risk, and Research Involving Animals, Humans or Biological Samples completed by the UK PI
* Additional Annex 2: Official Development Assistance (ODA): Compliance Eligibility Statement completed by the UK PI
* Additional Annex 3: Gender Equality Statement completed by the UK PI